

**NORTHERN IRELAND FIRE & RESCUE SERVICE BOARD**

**MINUTES OF A SPECIAL MEETING**

**17 NOVEMBER 2014**

**3.55 PM**

**PRESENT:** Dr J McKee, Chairman presiding  
Mr J Barbour  
Cllr M Carr  
Mr A Hanna  
Mr K Henning  
Ald Mrs G Rice  
Mr G Smyth  
Mr T Wright

**APOLOGIES:** Cllr D Barbour

**IN ATTENDANCE:** Ms I Hill, Board Administrative Secretary

**Item 1: Apologies**

Apologies were noted.

**Item 2: Declaration of Interests**

Members confirmed that there were no apparent conflicts of interest.

**Item 3: Terms of Reference – Ad Hoc Working Group – Appointment of Substantive Head of Service**

Members noted the Terms of Reference for the Ad Hoc Working Group – Appointment of Substantive Head of Service.

The Chairman provided an overview of the Terms of Reference.

The Board, on the motion of Mr Hanna, seconded by Mr Henning, unanimously –

**Resolved:** “to approve the Terms of Reference for the Ad Hoc Working Group – Appointment of Substantive Head of Service”.

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THIS CONCLUDED THE BUSINESS  
AND THE MEETING TERMINATED  
AT 4.00 PM

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